

Explorer Post Renewal Instructions

Greetings Committee Chairs and Explorer Advisors,

The following information is for the person who will be responsible for completing the renewal process for your Explorer Post on the Web.

It's easy, convenient, and available 24/7.

1. Go to MyParticipation.org and create a MyParticipation account making sure to enter your member ID.
2. Log into your account and select MyTools, then Explorer Renewal.
3. The supported browsers now include Chrome, Firefox, and Internet Explorer 9, 10, and 11. This enhancement provides much greater choice and flexibility for the unit renewal processors.

Required documents to turn in:

- All pages of the Renewal Report Package signed.
- Signed Exploring Adult Leader and Youth Member applications for new participants. Adult applications MUST include the Disclosure/Authorization form or Form 28-573 exemption.

One check—made payable to Black Hills Area Council.

Youth Protection Policy

1. Youth Protection Training including Venturing and Exploring must be completed annually.
2. Youth Protection Training certificates must be attached to all new adult applications
3. Current and new adults WILL NOT be registered with a Youth Protection expiration date prior to April 1, 2018